

# Intro to Employment Law

## Dates & Venues

ITF short courses are run at venues around the U.K. For dates and locations visit the website or email [bookings@indietrainingfund.com](mailto:bookings@indietrainingfund.com)  
All venues have disabled access

## Cost

Fees are listed on the website [indietrainingfund.com](http://indietrainingfund.com)

## Times

Register from: 9.45am  
Session: **10am**-4pm

## Max. attendees

12  
Maximum of two delegates per company.

## Eligibility

ITF courses in London are open to ITF members, Pact members and freelance industry professionals with two years proven work experience. ITF courses supported by additional funding from national and regional agencies are open to industry professionals from the relevant region. Please note our courses are not suitable for students or new entrants.

## More info

\*Find out more about the Indie Training Fund and how to become a member:  
[indietrainingfund.com](http://indietrainingfund.com)

A one-day seminar covering the basics of employment law for independent production companies

## Content:

- A practical overview of current employment law, including:
- Employment status: freelancers, contractors, fixed term employees etc. How do you know which rules apply and what are the practical implications and risks?
- Holiday pay, including rolling up and bank holidays for part timers.
- Family friendly rights: maternity, paternity etc, including the significant changes for parents of babies born after April 2007 (e.g. six months paternity leave).
- Discrimination, including disability and age. New rules on age discrimination.
- Absence management, how to deal with employees who take regular "sickies" and managing long-term absence.
- Disciplinary and dismissals. How to comply with statutory procedures and reduce the risks involved in a dismissal.

## Attendees:

This seminar is suitable for producers, production managers, human resources staff and anyone wanting to know more about the legal side of recruitment and staff management.

## The speaker:

**Dermot Scully** is head of Scully Twiss LLP who specialise in employment law. Previously a Partner and Joint Head of the Employment Group at Harbottle & Lewis LLP, he advises employers and employees in the media and entertainment industries on the full range of employment matters.

## or:

**Joanne Twiss** has many years experience of advising organisations and individuals in the media and entertainment sectors on employment law issues. She writes articles and contributes to newsletters on a regular basis, and is also a frequent speaker at client seminars and workshops. A former Senior Associate in the Employment Group at Harbottle & Lewis LLP, Joanne is now Partner in Scully Twiss LLP.

## What the delegates say:

'The best seminar I have ever attended' Donna Apparicio, Steadfast Television

## Booking:

To find dates, check availability & to book visit [www.indietrainingfund.com](http://www.indietrainingfund.com) or contact: [bookings@indietrainingfund.com](mailto:bookings@indietrainingfund.com)